



NATO Charity Bazaar

www.natocharitybazaar.org

— ASBL —

FUNDING APPLICATION AND GUIDELINES 2011

NATO CHARITY BAZAAR

The NATO Charity Bazaar ASBL has been holding its yearly charity event since 1968. Though the Organization raises funds throughout the year, the Bazaar is the social event of the year within NATO's international community. Participants in the annual Bazaar are the Members of the Alliance as well as the Partner-for-Peace nations. In 2010, 34 nations were represented.

CHARITY SELECTION PROCESS

Two categories of projects are funded:

- Belgian and International Charities: (50%/50%)
- Emergency requests: These donations are for exceptional or extremely urgent cases. The requested donation should not exceed the amount of 2.000 €. The donations are made throughout the year.

Factors taken into account when selecting charities for donation:

- The request should be for a specific project.
- The charity should be a non-profit organization officially registered (ASBL or VZW if located in Belgium) for at least one year.
- If benefiting organizations receive funds or authorization for funding for a project from the proceeds of a specific Bazaar, two complete calendar years must pass from the date of that Bazaar, before the same organization may reapply to the NCB (for example, an organization that has benefited from funds raised at the 2010 Bazaar can next apply in 2013).
- Application forms must be complete. All questions and requests for explanation should be addressed. If the question is not applicable to your organization, then write "Not Applicable."
- To be considered a Belgian charity, the organization must exist in Belgium.
- We are most interested in funding projects that are:
 - Small specific projects – preferably ones that can be completed with the set amount within a year.
 - Projects that cover the widest spectrum of the community.
 - Projects which, when completed should have a long term impact and be of benefit to as many people as possible.
 - Projects benefiting NATO countries, NATO PfP countries, and countries where NATO is currently engaged for example in Afghanistan – but without excluding projects from other geographic locations.
- Staff salaries and administration costs as a general rule are not supported.
- The maximum amount donated is **10.000 euros**.

The NATO Charity Bazaar members vote on the final list of charities to be funded.

APPLICATION PROCESS

Submit a completed electronic version of this form in **Word format only (no pdf versions)** by email to charity@natocharitybazaar.org. If you are unable to send the form electronically, you may submit a paper copy to: Charity Coordinator, NATO Charity Bazaar ASBL, c/o IMS, T 8004, NATO Headquarters, Blvd. Leopold III – 1110 Brussels. Questions should be directed by email to the Charity Coordinator (charity@natocharitybazaar.org).

All proposals are due by 1 MAY of each year. If funding is awarded, the funds will be transferred in December 2011 with a Donation Ceremony in January 2012. Receipts for goods purchased with funds are required.

- All Belgian charities will receive a personal visit from a representative of the organization.
- All correspondence should be in English and French.

ORGANIZATION INFORMATION

Complete this form by either filling in the information electronically or printing out the form and filling it in by hand. Answer each question completely. If you are not sending this form electronically, type or print clearly in ink. We prefer material submitted electronically. However, if that is impossible, then you may submit by mail.

Legal Name of organization: Fondacija Apolonija Gevgelija (Apollonia Foundation Gevgelija)

Mailing Address for Official Correspondence: Gevgeliski Partizanski Odred 1 1480
Gevgelija, Macedonia

Email address: fondacija@apollonia.com.mk Web address: /

ASBL No.: 6233686 **Exact Date established as an ASBL:** 05.05.2007

Name and title of Organization Contact Person: Snezana Saramandova (secretary) or Ace Ristovski (director)

Contact Person Email Address snezana.dimitrova@apollonia.com.mk or ace.ristovski@apollonia.com.mk Contact Person Telephone Number: +38971299728
(Snezana), +38970320660 (Ace)

Languages Contact Person Can Speak: English French Flemish

Name of NATO CHARITY BAZAAR ASBL Member Contact: Limonka Vasileva-Gocevska
ANR Macedonia

Email Address: limonkav@gmail.com Telephone Number: 02 707 27 62

Geographic Location of the Project (provide city, state and country): _____
Gevgelija, Macedonia

Focus of Project:

- | | | |
|---|--|--|
| <input type="checkbox"/> Health | <input type="checkbox"/> Women | <input checked="" type="checkbox"/> People with disabilities |
| <input checked="" type="checkbox"/> Environment | <input checked="" type="checkbox"/> Children | |
| <input checked="" type="checkbox"/> Education | <input type="checkbox"/> Seniors | <input type="checkbox"/> Other, please explain below |

FINANCIAL INFORMATION

Complete this form by either filling in the information electronically or printing out the form and filling it in by hand. If filling in by hand, please PRINT. We prefer material submitted electronically. However, if that is impossible, then you may submit by mail.

PROJECT BUDGET

Total Project Cost € 6.730

Will the Project be completed within a 12-month time frame?

If YES, Project time frame: 01 January / 2012 to 30 December / 2012

Amount Requested: € 5.950

Are you approaching other funding sources for this project? YES NO

If YES, for how much of the project budget? € 781

If we can only fund part of the project, specify the smallest amount required to make this project viable: € 1.406

BANKING

PROPOSAL SUMMARY

Is the name of the Proposed Project different than the name of the Organization? YES __ NO

If YES, what is the name of the Project? Socializing of the children with special needs through involving them in an educational project "Nature Day" along with other children from Gevgelija municipality

State Your Organization's Mission (2 sentences or less. Provide text in English and French. Application is considered incomplete if the information is not provided in both languages):

ENGLISH VERSION

Serving and improving our Communities is not only essential for running a thriving business, but it is a part of our individual responsibilities as citizens of the world. Apollonia Foundation pledges to help individuals and groups, societies and institutions, to improve their activities for the betterment of the entire community.

FRENCH VERSION

Le fait de servir à nos communautés et aider leur amélioration n'est pas essentiel seulement pour un business prospère mais cela fait partie aussi de nos responsabilités individuelles en tant que citoyens de ce monde. Apollonia Foundation s'engage à aider les individus et les groupes, les sociétés et les institutions, à améliorer leurs activités pour le bien de toute la communauté.

Summarize the proposed project (4 sentences or less. Provide this text in English and French. Application is considered incomplete if the information is not provided in both languages).

ENGLISH VERSION

The purpose of this project is to enable children, who are identified by Gevegelija Social Service with special needs, including child victims of domestic violence, abused children, and child survivors of psychological trauma, to socialize into society through direct involvement with other children that participate in our Nature Day Program.

Children from the Daily Center and other children with special needs in the community will participate, along with children from Gevgelija ages 6-14 years old, in nature field trips, easy hiking, visiting ranches, farms, factories, museums and organized social games and activities that create interaction with other children, all focused on the areas of nature, environment and ecology.

Participation of these special needs children in Nature Day will provide psycho-sociological support outside of the institution they currently attend, to increase their confidence so they feel they belong in society equally with other children, and for the children to accept the children with special needs as equal partners in accomplishing activities, which also opens the opportunity for future socializing outside the framework of this project.

This project also includes funding to help and support the families of the children with special needs, who are found to be most vulnerable and socially poor along with funds to improve the equipment, gym and facility at the Daily Center, where many of them receive services and Nature Day can have "rainy day" activities.

FRENCH VERSION

Le but de ce projet est de permettre aux enfants, qui sont identifiés par les Services Sociaux de Gevegelija ayant des besoins particuliers, notamment les enfants victimes de violence familiale, les enfants maltraités et les enfants qui ont survécu de traumatismes psychologiques, de se socialiser dans la société par une participation directe avec d'autres enfants qui participent dans notre programme la Journée de Nature.

Les enfants du Centre Quotidien et d'autres enfants ayant des besoins spéciaux dans la communauté participeront, avec les enfants de Gevegelija de 6 à 14 ans, à des excursions dans la nature, les randonnées faciles, visites des fermes, usines, musées, et dans les jeux sociaux et activités qui créent des interactions avec d'autres enfants, tout centré sur les domaines de la nature, environnement et écologie.

La participation de ces enfants ayant besoins spéciaux dans la Journée de Nature leurs offrira un appui psycho-sociologique en dehors de l'établissement qu'ils fréquentent actuellement, accroissement de leur confiance afin qu'ils sentent qu'ils appartiennent à la société à égalité avec les autres enfants, et pour que les autres enfants acceptent les enfants ayant des besoins spéciaux comme des partenaires égaux dans les activités d'accomplissement ce qui ouvre aussi la possibilité dans le futur pour une socialisation en dehors du cadre de ce projet.

Ce projet comprend également des fonds pour aider et soutenir les familles des enfants ayant des besoins spéciaux, qui sont les plus vulnérables et socialement pauvres, et en même temps des fonds pour améliorer l'équipement, la salle de gym et les installations au Centre Quotidien, où beaucoup d'entre eux reçoivent des services et où la Journée de Nature peut avoir lieu pendant les jours de pluie

Attach 2 digital photographs of your organization and its work. If your organization is deemed eligible for funding, these pictures will appear on our web site.



FUNDING PROPOSAL NARRATIVE & ATTACHMENTS

On a separate sheet, please provide the following information. We prefer material submitted electronically. However, if that is impossible, then you may submit by mail. If submitting material by mail, then copies of requested material should be attached.

I. Organization Information

1. Brief Summary of Organization's history and mission.

In the Apollonia Foundation, we believe that serving and improving our Communities is not only essential for running a thriving business, but it is a part of our individual responsibilities as citizens of the world. Throughout its 26-year history, Apollonia Group has constantly been active in many aspects of the communal life of the city of Gevgelija, the municipality Gevgelija and the Republic of Macedonia.

In 2007, Korona and Apollonia Group "officialized" its community involvement and dedication by creating the Apollonia Foundation. Apollonia Foundation continues the work that Apollonia Group started more than 26 years ago; supporting and sponsoring education, cultural heritage, care for the environment, sports and health. Apollonia Foundation pledges to help individuals and groups, societies and institutions, to improve their activities for the better of the entire community: A healthy community is important to us all.

2. Description of current programs, activities, and strengths/accomplishments (highlighting the past year), including what makes your organization unique.

Apollonia Foundation is active in many aspects of the communal life of the city of Gevgelija, the municipality Gevgelija and the Republic of Macedonia.

I. EDUCATION

We believe that education is the key to providing a better future.

In the past we have done the following:

- Sponsoring activities connected with the production of theater shows, art exhibitions, and poetry book publishing.
- Financing capital improvements and equipment in the classrooms and toilets.
- Buying assets that improve the educational process (exp. toys for indoor and outdoor games for the kindergartens).
- Providing financial help to students for their studies.

In the future our plans include:

- ❖ Revamping and maintaining the yards and the fun parks in our schools and kindergartens.
- ❖ Buying appropriate toys, books, drawing materials for the kindergartens and necessary equipment and inventory for our schools.
- ❖ Sponsoring educational programs.
- ❖ Offering training programs for High School students.
- ❖ Establishing scholarships for University education.
- ❖ Forming educational institution APOLLONIA ACADEMY that will support higher education and specialization by providing practical training in Apollonia Group. This will prepare students to enter the work force.

II. CULTURE

We believe that cultural heritage forms our individual, local and national identities. It is something to be respected and celebrated.

In the field of culture we have done the following:

1. MUSIC

- 15 years of being an official sponsor of SKOPJE JAZZ FESTIVAL.
- For 10 years- in the frames of the manifestation MUSIC MOMENTS – has organized more than 200 concerts of classical music in Hotel Apollonia, featuring artists from Macedonia and abroad.
- Sponsoring Skopje CLASSIC FM RADIO.
- Sponsoring the activities of local folklore groups that preserve the tradition of ethnic music folklore.
- Funding the production of music CDs of classical music performers.
- Sponsoring competitions for young musicians, local musical activities and other manifestations.
- 10.000 € grant to Simon Trpceski for buying a grand piano.

2. LITERATURE

- Organizing and hosting “Literature Nights”, featuring writers and poets from Macedonia and abroad.
- Funding the editing and publishing of poetry books, essays and history books.

3. ART

- Nine years of the existence of the Apollonia Foundation Art Commune, with the participation of young artists from Macedonia and abroad.
- Funding, organizing and hosting the exhibition of art works from Gevgelija in Hotel Apollonia.
- Providing and managing an art exhibition venue to artists from Macedonia and abroad in the Art Gallery of Apollonia Hotel.

4. THEATER

- Financing theatre performances of young OFF group

5. ARCHEOLOGY

- Vardar Hill is a famous archeological site at the edge of Gevgelija.. Apollonia Group is a strategic partner of The Public Museum of Gevgelija, and participates in financing their activities.

Highlights of 2010:

- Organized concert series “Gevgelija musical moments 2010”, with 17 classical music concerts.
- This year’s programs were part of the program of the Ministry of culture for 2010 as a project of public and national interest of Macedonia.
- Organized eight exhibitions, two book promotions and one poetry event

In the future we plan to continue sponsoring all the activities that are in our domain and are related to culture and also to invest in:

- ❖ Collaboration with the Association of Artists in Gevgelija and the Association of the Artists in Macedonia.
- ❖ Cooperation with the STRUGA POETRY EVENINGS, inviting the poets that participate in that event to also participate in Poetry Evenings in Gevgelija.
- ❖ Financing projects that protect and preserve objects that represent our culture inheritance (churches in Sermenin and Huma)

PROTECTION OF THE ENVIRONMENT

We respect and preserve the planet for future generations

In the past we have done the following:

- Sponsoring and organizing activities that protect and preserve our environment.
- An offer given to Municipality of Gevgelija for arranging, maintaining and using the pick-nick area "Dinkut"
- Organizing "Nature Day" project - providing transportation and hosting nature excursions in the surrounding countryside for children from Gevgelija. More than 400 children have been part of this project by now. The goal of this project is to make children love and protect nature, to understand the connectivity of nature and man, to realize how much nature is part of our lives, and for them to be ambassadors of these ideas.

Highlights of 2010:

- 50 children who participate in the Nature Day project (lead by the Apollonia Foundation) were educated about recycling plastic through interactive games. The children spread their knowledge to the community by distributing over 1,000 educational brochures to residences of Gevgelija.
- 2 clean-up events were held around the 4 new locations for plastic recycling, and all of the plastic gathered was placed in the new recycling bins. Residents of the nearby communities were invited to help, and several children new participated as a result. Residents also brought their plastic to kick-off the start of recycling in Gevgelija.
- 15 new containers for recycling plastic were delivered to the primary schools Vlado Kantardziev and Krste Misirkov.
- All 1,523 students who attend Vlado Kantardziev and Krste Misirkov were educated about recycling plastic through interactive lesson plans taught by their teachers, and youngest children learned from the brochure "Why recycle" which was sponsored by OXO, as their contribution to the Plastic Recycling program.

In the future: Apollonia Foundation plans to continue with accomplishing the goals of these projects as well as to invest in:

- ❖ Preparing programs for recycling in which all the schools will be involved.
- ❖ Expanding the Nature Day project to include more children from our town.

HEALTH

We believe that good health care should be universal

In the medical field we have accomplished the following:

- Purchased air conditioning system for the X- ray Department of Gevgelija Hospital.
- Purchased complete equipment for the Department for Eye Diseases (removing the strabismus problem on children) of Gevgelija Hospital.
- Funding seminar visits, within the country and abroad, for Doctors and their further education.
- Financing medical treatments (performed both locally and abroad) for many individuals.

In the future Apollonia Foundation will continue to fund these types of medical projects when presented to the Foundation.

SPORTS

We believe that sports foster physical well-being, team spirit and social ethics.

In the past we have done the following:

- Sponsoring local teams in football, basketball, handball, and kick-boxing.
- Funding activities of Sports Associations that focus on children's sport education.
- Sponsoring Mountain Clubs and Alpinist expeditions.

Our future plans also include:

- ❖ Investing in maintaining the sport fields.
- ❖ Buying necessary equipment and collaborating with coaches in order to develop sports and sport activities.

INSTITUTIONS

In the past we have been:

- Providing financial support to the Municipalities of Gevgelija and Bogdanci for their activities.
- Purchased the air condition system for two Police stations in Gevgelija.

In the future Apollonia Foundation's plans include:

- ❖ Sponsoring various Associations of citizens who are engaged in the same areas and activities that Apollonia Foundation supports.

II. Purpose of Funding Request

1. Please explain your need for support and also the impact this support will have.

The problem of children with disabilities is a basic social problem and something that is concerning all of us and it cannot be solved outside of the society as a union. To include these children in the ongoing Nature Day program we need increased professional involvement, whit expertise in working with children with special needs, we will need organized transportation from and to their homes, and we will need teaching supplies for the activities, balls, ropes and other toys, first aid materials, rewards for motivation and program shirts for participants. Your support of this project will impact not only on the socialization of the children with disabilities but also will impact the community in providing for the basic needs of this population of citizens and their families. For example we need to improve the conditions in the Daily Center for children with special needs, we need to help the most vulnerable families with children with disabilities in providing clothes, food and medical supplies, and we need to have a well equipped room for doing sport activities in the Daily Center.

2. List the Proposal's Target Population. In other words, Exactly who and how many people will benefit from this project?

Children with disabilities and their families, Social Services, Daily Center for children with special needs and other children and citizens from Gevgelija, Bogdanci and Dojran are beneficiaries of this project.

The target population are:

- Children with disabilities from Gevgelija and surrounding who visit the Daily center for children with special needs, for the moment there are 14 children who they serve
- Other children with disabilities registered from the Social services on age up to 26 years excluding children with chronic disability, and this number is 75 children
- Families of the above mentioned children
- Children that need socialization and are pointed out from the Social services
- Children that will attend Nature Day program, and the 20 activities for socialization during 2012, approximately 200 children for one year.

III. Itemization of Project Budget

1. Provide an itemized budget for the project.

Budget			
Expenses		Denars	Euros
1 Activities in nature for 1 year			
Organization of transport		30.000,00 ден.	487,80 €
Teaching supplies for activities		8.400,00 ден.	136,59 €
Fun section - toys (balls, ropes)		6.000,00 ден.	97,56 €
First aid materials		3.000,00 ден.	48,78 €
Motivational tools (rewards)		8.000,00 ден.	130,08 €
Consulting professional – special educator		13.320,00 ден.	216,59 €
Consulting psychologist 3 times a year (evaluation)		3.333,00 ден.	54,20 €
Program shirt for participants		14.400,00 ден.	234,15 €
Snacks for participants (In kind)		48.000,00 ден.	780,49 €
Total for annual activities in nature		134.453,00 ден.	2.186,23 €
2 Improving the conditions of the Daily center for children with special needs			
Fixing recreational equitant and fence in the yard		50.000,00 ден.	813,01 €
Setting up waste bins		5.400,00 ден.	87,80 €
Equipment for gardening activities		5.000,00 ден.	81,30 €
Supply of flowers and plants, trees		9.000,00 ден.	146,34 €
Total for improving the conditions of the Daily center		69.400,00 ден.	1.128,46 €
3 Support for the most vulnerable families with children with special needs			
Clothing for children with special needs (jackets, shoes)		60.000,00 ден.	975,61 €
Food (oil, flour, milk)		60.000,00 ден.	975,61 €
Medical supplies, treatment		60.000,00 ден.	975,61 €
Total support for the vulnerable families		180.000,00 ден.	2.926,83 €
4 Equipping room for sports activities in the Daily Center			
Purchase of wooden stairs		4.000,00 ден.	65,04 €
Weights		1.000,00 ден.	16,26 €
Multy jim exercise		15.000,00 ден.	243,90 €
Pilates balls		2.000,00 ден.	32,52 €
Ropes, football, balls		4.000,00 ден.	65,04 €
Movable basketball equipment		1.000,00 ден.	16,26 €
Movable football equipment (nets, goals)		3.000,00 ден.	48,78 €
Total for equipping room for sport activities		30.000,00 ден.	487,80 €
Total budget		413.853,00 ден.	6.729,32 €

2. Please indicate your **order of importance** for funding, if there are separate parts to the project. The order of the importance is the same as in the numbering of the budget table above.

IV. Attachments (If possible, all attachments should be in English and/or French)

1. Bank statement giving official details of the bank account, including IBAN, BIC, SWIFT codes or ABA/Routing Transit Number (USA). No donation shall be made to a personal account.
2. Organization statutes.
3. Annual financial report.
4. Two (2) digital photographs of your organization and its work. If your organization is deemed eligible for funding these pictures will appear in our annual booklet.
5. When the project is finished, you are requested to send receipts for items purchased and photographs of the completed project.